

What Types of Missions are Available?

Types of missions:

A. Full-time assignments (including live-at-home assignments)

Click on a type of mission to see the related duties.

1	Leadership	6C	Employment Resource Center
1A	Leadership and member support	6D	Family Services
1B	Mission/Area Offices	6E	Area Welfare Specialist
1C	Visitors' Center		
1D	Health Care	7	Military Relations
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2	Temple	9	Physical Facilities
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3	Family and Church History		
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4	Church Education System		
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5	Public Relations		
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6B	Humanitarian Services		

B. Part-time, Live-at-Home (Church-service) Assignments

Part-time (Church-service) missions can be the same as the above full-time missions or can be specific tasks or projects required by the Church department requesting a Church-service missionary.

Mission Duties:

This section contains a list of duties and the training that will be provided for each mission type.

1. Leadership

1A Leadership and member support.

Seven days of pre-service training at the MTC.

Note: Full-time, live-at-home missionaries do not attend an MTC.

Duties:

1. Support ward or branch leadership.
2. Activate and retain members.
3. Find people for the regular, full-time proselyting missionaries to teach, including through referral follow-up, part-member family friendship, visits to member friends.
4. Support the regular, full-time proselyting missionaries (teach, testify).
5. Interact with the community (fellowshipping service and public relations).
6. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
7. Participate in district and zone conferences (to the extent the main mission assignment allows).

1B Mission/Area Offices.

Eleven days of pre-service training at the MTC.

Husband and wife will be involved with all office duties, each individual will also be assigned specific duties that generally require computer and office management skills.

Duties:

1. Serve as administrative assistant for an Area Presidency or a mission president.
2. Perform secretarial duties.
3. Handle finances and statistics.
4. Oversee missionary housing.
5. Manage mission vehicles.
6. Maintain membership records in coordination with area and regional center guidelines.
7. Assist with referral process.
8. Handle mail service.
9. Strengthen local members and leaders.
10. Assist in finding and friendshiping investigators.
11. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
12. Participate in district and zone conferences (to the extent the main mission assignment allows).

1C Visitors' Center.

Nine days of pre-service training at the MTC.

Duties:

1. Interact with and serve guests.
2. Conduct tours of the visitors' center.
3. Facilitate presentations about Church doctrine, history, and events.
4. Build good will in the community and with visitors.
5. Assist in finding and friendshipping investigators.
6. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
7. Participate in district and zone conferences (to the extent the main mission assignment allows).

1D Health Care.

Eleven days of pre-service training at the MTC.

Duties:

1. Advise mission presidents on missionary healthcare issues.
2. Contact missionaries and mission presidents regarding health issues.
3. Teach preventive healthcare to missionaries.
4. Determine the adequacy of local doctors and hospital facilities.
5. Coordinate medical care for missionaries with doctors and healthcare centers.
6. Assist in finding and friendshipping investigators.
7. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
8. Participate in district and zone conferences (to the extent the main mission assignment allows).

1E Missionary Training Center.

Training is provided by the applicable department at the MTC.

The following assignments are available at MTCs.

Assignments and Duties:

1. **Church-service coordinators.** Responsible for recruiting and interviewing prospective part-time Church-service missionaries, as well as volunteers for 22 departments at the MTC. Process calls and releases for service missionaries.
2. **International Office.** Responsible for greeting and caring for international missionaries coming from all over the world. Responsible for finding interpreters and translators for all the meetings at the MTC.
3. **Referral Center.** Responsible for taking incoming calls for free audiovisual materials and for supervising missionaries who are taking phone calls in the center.
4. **Senior missionary coordinator.** Assist with hosting and welcoming incoming senior missionaries. Oversee volunteers who pose as investigators during senior missionary training. Arrange for and conduct in-service meetings and socials.
5. **Teaching Resource Center.** Responsible for recruiting and overseeing volunteers who pose as investigators during missionary training.

6. **Health Clinic, Media Department, and Teaching Resource Center.** Assist department staff.
7. **Reading Program.** Tutor missionaries with reading or comprehension difficulties.

2. **Temple**

Sixteen days of pre-service training at the MTC.

Foreign language skills are helpful and are required in some cases.

Duties:

1. Serve as ordinance workers in Washington, D.C., Nauvoo, or selected international temples (prior ordinance worker experience is helpful).
2. Assist in finding and friendshipping investigators.
3. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
4. Participate in district and zone conferences (to the extent the main mission assignment allows).

3. **Family and Church History**

3A Family and Church History—In Salt Lake City.

One week of training at the Family History Center. May include additional training in the assigned zone, as needed.

Experience with PAF, Temple Ready, and Internet software programs is helpful but not required. Computer and non-English skills are desirable but not required.

Duties:

1. Serve in one of many zones or service areas in the Family History and Church History Libraries.
2. Assist patrons doing research (in person, by mail, telephone, or on the Internet).
3. Acquire and preserve family records.
4. Correct temple records and prepare names for temple work.
5. Support stake record extraction efforts.
6. Work with Church historical records.
7. Assist in finding and friendshipping investigators.
8. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
9. Participate in district and zone conferences (to the extent the main mission assignment allows).

3B Family and Church History—Outside of Salt Lake City.

3B1 Family History Support

Eleven days of pre-service training at the MTC.

Serve in developing parts of the world (mainly Africa or Asia).

Husband and wife share all duties.

Duties

1. Teach family history to priesthood leaders and assist members in preparing names for temple work.
2. Teach principles and doctrines of family history.
3. Work with the Area Presidency and local priesthood leaders.
4. Assist in finding and friendshipping investigators.
5. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
6. Participate in district and zone conferences (to the extent the main mission assignment allows).

3B2 Records Preservation

Eleven days of pre-service training at the MTC.

Husband and wife share all duties.

Duties:

1. Work in archives for forty hours per week.
2. Prepare documents for microfilming and microfilm documents.
3. Accept callings in local units.
4. Wear genealogical nametags instead of a nametag with Church logo.
5. Work independently.
6. Move from one location to another, which may not always be within the boundaries of one mission.
7. Assist in finding and friendshipping investigators.
8. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
9. Participate in district and zone conferences (to the extent the main mission assignment allows).

3B3 Family History Centers

Serve in regional family history centers.

Duties

1. Assist local leaders.
2. Provide leadership to run the centers.
3. Assist in finding and friendshipping investigators.
4. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
5. Participate in district and zone conferences (to the extent the main mission assignment allows).

4. Church Education System (CES).

4A Institute Support

Ten days of pre-service training at the MTC.

Duties:

Work with local priesthood leaders to:

1. Identify potential students.

2. Encourage all potential students to enroll.
3. Help retain students in the institute program.
4. Teach institute classes, as needed (full time or part time).
5. Train volunteer institute teachers.
6. Assist with operation of institute of religion councils.
7. Assist with socials, Friday forums, and lunches.
8. Open and close buildings.
9. Be available for fellowship, love, and support.
10. Be available to give advice and council to students upon request, not including ecclesiastical or personal worthiness matters.
11. Help with choirs and singing groups, as qualified.
12. Meet with various levels of boards of education.
13. Help train priesthood leaders in CES matters, as requested.
14. Be a resource to priesthood leaders in all CES matters.
15. Give service in local units, if called, provided that these calling do not interfere with CES duties.
16. Assist in finding and friendshipping investigators.
17. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
18. Participate in district and zone conferences (to the extent the main mission assignment allows).

4B CES Coordinators

Ten days of pre-service training at the MTC.

Duties:

1. Identify potential students for both seminary and institute.
2. Encourage all potential seminary and institute students to enroll.
3. Help retain students in the seminary program.
4. Train early-morning and home-study seminary teachers.
5. Visit seminary classes and monitor the quality of classes.
6. Help with “Big Seminary Days.”
7. Perform many of the duties listed under “Institute Support,” as needed.
8. Assist in finding and friendshipping investigators.
9. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
10. Participate in district and zone conferences (to the extent the main mission assignment allows).

4C Institute Outreach Centers

Ten days of pre-service training at the MTC.

Duties:

1. Work with young single adults in finding, conversion, reactivation, and retention.
2. Work closely with the mission and stake presidents and CES coordinators.
3. Teach classes, as needed.
4. Assist in finding and friendshipping investigators.

5. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
6. Participate in district and zone conferences (to the extent the main mission assignment allows).

5. Public Affairs

Seven days of pre-service training at the MTC, in addition to several weeks training at Church headquarters.

Excellent interpersonal communication skills are needed, and computer, word processing, e-mail, Internet, and other computer skills are very helpful.

Duties:

1. Provide training and assistance for public affairs directors and for the public affairs councils in their geographic area of responsibility.
2. Assist public affairs directors in building positive public opinions and positive relationships with media, business, and government officials.
3. Assist the public affairs directors with public meetings, open houses, and conferences.
4. Assist the public affairs directors in providing information about the Church, its beliefs, doctrine, activities, and leaders, to the media and the public.
5. Assist in finding and friendshipping investigators.
6. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
7. Participate in district and zone conferences (to the extent the main mission assignment allows).

6. Welfare Services

6A Humanitarian country directors

Eleven days of pre-service training at the MTC

Duties:

1. Identify, develop, and oversee all welfare and humanitarian relief projects in assigned countries.
2. Assist in finding and friendshipping investigators.
3. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
4. Participate in district and zone conferences (to the extent the main mission assignment allows).

6B Humanitarian services

Eleven days of pre-service training at the MTC

Duties:

1. Make friends for the Church and strengthen the position of the Church with governments in established units where the Church is emerging.
2. Provide assistance and support to the suffering, needy, and poor.

3. Identify and prepare proposals to obtain funding, and oversee implementation of approved humanitarian project, as directed by area specialists.
4. Assist in finding and friendshipping investigators.
5. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
6. Participate in district and zone conferences (to the extent the main mission assignment allows).

6C Employment Resource Center

Eleven days of pre-service training at the MTC

Duties:

1. Manage or assist in employment resource centers.
2. Assist the unemployed and underemployed to find employment.
3. Assist members to obtain special training for better employment.
4. Develop business community contracts, and train local employment center volunteers, Church leaders and members.
5. Facilitate and teach career planning and self-employment workshops.
6. Assist in finding and friendshipping investigators.
7. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
8. Participate in district and zone conferences (to the extent the main mission assignment allows).

6D Family Services

Eleven days of pre-service training at the MTC

At least one member of the couple should have experience as a mental health worker. The spouse will assist in organizational and administrative aspects of family services.

Duties:

1. Consultation on mental health and relative issues.
2. Establish support groups for marriage, parenting, and addiction recovery.
3. Provide training to ecclesiastical leaders and identify needs and resources.
4. Assist in finding and friendshipping investigators.
5. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
6. Participate in district and zone conferences (to the extent the main mission assignment allows).

6E Area Welfare Specialist

Eleven days of pre-service training at the MTC

Duties:

1. Supervise and train humanitarian and employment resource center missionaries.
2. Train area priesthood leaders on welfare principles and operations.
3. Coordinate approval of humanitarian projects, and employment, family services, and disaster relief needs, and oversee welfare projects and initiatives.

4. Assist in finding and friendshipping investigators.
5. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
6. Participate in district and zone conferences (to the extent the main mission assignment allows).

7. Military Relations

Ten days of pre-service training at the MTC, plus one day at Military Relations at Church headquarters in Salt Lake City.

A Retired Military ID card is required to gain access to military bases.

Duties:

1. Activate and retain Church members attending basic or advanced military training and those assigned to active-duty bases.
2. Assist local Church leaders in providing Church services and activities for LDS trainees who are restricted to the base.
3. Assist local Church leaders in providing spiritual and emotional support to the families of deployed service members.
4. Represent the Church in building goodwill relations with military chaplains, commanders, and the base community.
5. Assist in finding and friendshipping investigators.
6. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
7. Participate in district and zone conferences (to the extent the main mission assignment allows).

8. Farms Management

Seven days of pre-service training at the MTC.

Couples with skills in carpentry, mechanics, construction, welding, electricity, plumbing, landscaping, and general maintenance are needed.

Duties

1. Maintain houses, barns, and other farm buildings and equipment.
2. Support and assist wards and branches.
3. Teach English as a second language.
4. Assist in finding and friendshipping investigators.
5. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
6. Participate in district and zone conferences (to the extent the main mission assignment allows).

9. Physical Facilities

Seven days of pre-service training at the MTC.

Duties:

1. Help the construction team, members, and the community feel a spirit of appreciation for the opportunity and privilege of building a house of the Lord.
2. Assist in finding and friendshipping investigators.
3. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
4. Participate in district and zone conferences (to the extent the main mission assignment allows).

9A Temple and Special Projects—Construction Accounting

Senior couples and individuals are needed to serve in the Finance Division of the Physical Facilities Department in Salt Lake City, or in a few cases at temple, meetinghouse, or other Church construction sites.

Skills desired for this mission include an accounting degree and experience with construction contract administration, accounting, or auditing. Spanish language skills are helpful.

Duties:

Specialty Missionary:

1. Serve as a member of the project team, which consists of a Church project manager, a financial analyst, and other support personnel.
2. Supports the team by providing financial information .
3. Assist in assuring that the project operates in accordance with the written contracts.
4. Review project pay requests.
5. Analyze project data and assist the finance staff and project manager as needed.

Spouse of a Specialty Missionary:

1. If the work is in Salt Lake City, the spouse may work in another department, such as Family History or CES.
2. If the work is not in Salt Lake City, the spouse assists in answering phones, preparing documents, filing, responding to correspondence, and other general office activities.

9B Natural Resources.

Duties:

1. Energy. Evaluate energy lease offers, identify and map properties proposed for leasing, edit energy leases and surface agreements, administer interaction between Church land stewards and oil and gas companies operating on Church properties.
2. Water. Resolve at-risk water rights, process newly acquired water rights, and secure, prove, inventory, and process water rights. Resolve conflicts with other

Church water right entities, and complete drinking water source protection applications.

3. Engineering. Survey and map Church properties and locate key landmarks. Provide hydrogeology expertise in the development of water wells.
4. Minerals. Survey Church properties for mineral potential and write reports about such potential for Church property files. Prepare plans for the development of minerals, and evaluate economic value of Church mineral rights.
5. Forestry. Inventory timber assets, administer logging contracts, evaluate forestry health at recreation camps, and develop forestry management plans.

10. Perpetual Education Fund

Twelve days of pre-service training at the MTC.

Senior missionaries are needed in many areas of the world to help accomplish the purpose of the Perpetual Education Fund (PEF). Senior missionaries will work with and under the direction of area priesthood leaders and local Church department representatives from CES, welfare, finance, or other departments.

Duties:

1. Assist in the administration of the PEF.
2. Conduct firesides and assist PEF participants during the loan application process.
3. Provide PEF training to stake and district presidents and other priesthood leaders.
4. Contact and support PEF participants and their leaders.
5. Show an interest in the welfare and success of young adults.
6. Assist in finding and friendshipping investigators.
7. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
8. Participate in district and zone conferences (to the extent the main mission assignment allows).

11. Church Security

11A Church Security Domestic (US)

Seven days of pre-service training at the MTC.

Missionaries will attend *all or part* of the department basic training. The extent of the training required will be determined by the department manager or director.

Missionaries will not be involved in enforcement or legal actions. Missionaries serve in supporting roles for Church security personnel. Computer skills are helpful. The missionary should be in good health. Law enforcement or security experience is required.

Duties:

1. Lock and unlock doors and patrol Church sites.
2. Provide security support at major Church events.

3. Work security post assignments at ramps and the historical wing desk. Complete rover duties at the Conference Center, Temple Square, or the Administration Building.
4. Assist at the Church Office Building hostess and card access desks.
5. Assist with transporting Church leaders and spouses to various events, as needed.
6. Assist with department administrative functions.

11B Church Security International

Seven days of pre-service training at the MTC.

Serve under the direction of an Area Presidency and other Church leaders, with support from the Church Security Department. Candidate must be able to work with executive decision makers. Prior law enforcement, security, or business experience will be helpful.

Duties:

1. Manage personnel and equipment related to security of Church facilities.
2. Coordinate activities of professional security staff.
3. Work with security contractors.
4. Provide security training as needed, maintain liaison with local law enforcement and U.S. Embassy personnel.

12. Temporal Affairs

Seven days of pre-service training at the MTC.

Senior missionaries assist with maintenance of buildings and grounds at Church historic sites. Some mission opportunities are also available in the Temporal Affairs Department in Salt Lake City.

Elders should be able to perform outdoor duties. Sisters generally work with their husbands and may also have an assignment to work in the office. A current driver's license is required.

Duties:

1. Complete gardening and other general maintenance tasks.
2. Assist in minor building maintenance, such as painting and carpentry or electrical work.
3. Assist in planting and maintaining plant beds, mowing lawns, and other general upkeep.
4. Perform secretary, receptionist, and real estate analyst functions. (These assignments require excellent communication and people skills and some related technical expertise.)
5. Assist in finding and friendshipping investigators.
6. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
7. Participate in district and zone conferences (to the extent the main mission assignment allows).

13. Materials Management

Seven days of pre-service training at the MTC.

Duties for Senior Sisters:

1. Serve in the retail distribution center.
2. Stock and inventory garments and sacred clothing according to the needs of the area.
3. Assist with fitting newly endowed members for temple clothing.
4. Serve in the temple during the evening or on days not working at the distribution center.
5. Assist in finding and friendshipping investigators.
6. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
7. Participate in district and zone conferences (to the extent the main mission assignment allows).

Duties for Senior Missionary Couples:

1. Serve in the microfilm ordering center of Materials Management Department in Distribution Services.
2. Receive and open mail for microfilm orders and prepare orders for processing.
3. Enter microfilm orders into the computer.
4. Verify and process orders placed in the computer the previous day.
5. Print picking lists, deliver notes, and pick microfilms for daily shipments.
6. Request films from Salt Lake City.
7. Package film for shipment to various family history centers within the area.
8. Answer inquires from family history centers.
9. Prepare monthly invoices for family history centers.
10. Prepare physical inventories twice a year.
11. Verify and identify discrepancies in physical inventory against computer-generated inventory for each family history center.
12. Identify and pull films that have not been used for several years.
13. In some areas, provide training to members in missions, wards, or branches on how to prepare and process pedigree charts and how to submit names for temple work.
14. Assist in finding and friendshipping investigators.
15. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
16. Participate in district and zone conferences (to the extent the main mission assignment allows).

14. Local Unit Auditor and Trainer

Seven days of pre-service training at the MTC and one day at Church headquarters.

Duties:

1. Work closely with and report to the manager of Member and Statistical Records in the local Church administration office.

2. Train stake and district finance clerks to understand and perform their duties relating to teaching ward and branch finance clerks how to handle finances.
3. Train stake and district audit committees to oversee stake, district, ward, and branch audits, including training stake auditors, reviewing completed audits, and ensuring audit exceptions are resolved in a timely manner.
4. Follow up on missing local unit audits and problems with previously completed audits.
5. Analyze data to identify areas of concern.
6. Report monthly auditing results to the Church Auditing Department.
7. Assist with special investigations (defalcations and loss of funds), as assigned by the Church Auditing Department.
8. Assist in finding and friendshipping investigators.
9. Help keep the Church operating properly through shadow leadership with assigned ward or branch (to the extent the main mission assignment allows).
10. Participate in district and zone conferences (to the extent the main mission assignment allows).

15. Music

This is an auxiliary assignment that may be added as additional duties under any of the mission types listed above. In some missions outside of the United States and Canada language skills are helpful but not required.

Duties:

1. Teach basic music skills, such as conducting music and playing the piano.