

Calling and Strengthening Stake and Ward Clerks

Qualifications of clerks

- Hold the Melchizedek Priesthood.
- Be worthy to hold a temple recommend.
- Be a full-tithe payer of unquestionable integrity.
- Be able to learn the Church's record-keeping software.
- Be a capable teacher and administrator.



Stake presidents' and bishops' responsibilities for clerks

- Call or recommend brethren to serve as clerks who meet the qualifications.
- Make sure that clerks are trained and understand their duties.
- Delegate administrative and record-keeping tasks to the clerk and allow him to perform the work.

